

---

## **Informativa ai sensi dell'art. 13 del Regolamento (UE) 2016/679**

Dear Customer / Supplier,

Regulation (EU) 2016/679 establishes that the interested party must be informed in advance about the use of data concerning him and that the processing of personal data is only permitted with the express consent of the subject concerned, except in cases provided for by law.

### **Data controller**

The Data Controller is **FILIPPI LEGNAMI s.n.c.**, Via Nazario Sauro, 2 - CAP 24030, Berbenno (BG), Tel. 035 861611, Fax 035 860190, Mail [contact@filippi1971.com](mailto:contact@filippi1971.com)

### **Purpose of the treatment**

Personal data are processed within the normal activity of the company **FILIPPI LEGNAMI s.n.c.** for administrative and accounting purposes:

- Fulfilment of tax or accounting obligations
- Customer management (customer administration, contract administration, orders and invoices, reliability and solvency control)
- Supplier management (supplier administration, contract administration, orders, invoices, selection in relation to the needs of the company)

### **Recipients or categories of recipients to whom personal data can be communicated**

External companies or persons carrying out activities strictly connected and instrumental to the management of the commercial relationship such as:

- credit institutions
- consultants and freelancers, individuals and associates

### **Retention period**

Personal data will be stored for a maximum duration of 10 years from invoicing and / or until the conclusion of the contractual relationship.

### **Rights of the interested party**

The interested party has the right to obtain from the Data Controller confirmation that it is or is not undergoing treatment of personal data concerning him and, in this case, has the right to:

- obtain access to personal data, request correction or deletion of personal data or limitation of the processing of personal data concerning him or oppose their processing;
- to receive personal data relating to him in a structured, commonly used and readable form by automatic device and has the right to transmit such data to another data controller (data portability);
- be informed of the existence of an automated decision-making process, including profiling;
- if express, withdraw the consent at any time without prejudice to the lawfulness of the treatment based on the consent given prior to the revocation;
- propose a complaint to the supervisory authority;

### **Nature of data and consequence of non-communication**

Without the processing and communication of data of a compulsory nature for the described purposes, it will not be possible to provide the interested party with the services and / or products required, in whole or in part.